



Minutes
Board of Deacons Meeting
January 2020

DATE: 1/13/20

OPENING & PRAYER: Kevin opened in prayer.

ROLL CALL: ✓

| | Present | Excused | Unexcused |
|-------------------|---------|---------|-----------|
| Kevin Kritzberger | ✓ | | |
| Rob Christiansen | ✓ | | |
| George Hardy | ✓ | | |
| Mark Hardy | ✓ | | |
| Kambi Kalubi | | ✓ | |
| Mark Florentine | | ✓ | |
| Gary Walleisa | ✓ | | |
| Blake Kuntz | ✓ | | |
| Dan Lichtenwalner | ✓ | | |

DISCUSSION ITEMS:

1. Ordinances: [Kamba] - Nothing report.
2. Activities: [Kevin] - Nothing to report.
3. Benevolence: [Gary] - See 2019 annual report.
4. Counting: [Kevin] - Discussion about membership requirements for counting ministry. Motion was made following this meeting regarding the new requirements and it was unanimously approved.
5. Caregivers: [Vacancy] - George Hardy to take lead of Caregivers going forward.
6. Ushers: [Rob] - Discussed tithe collection securing procedures and newly edited Usher Guidelines.

7. Transportation: [Mark] - Previous minibus stereo had multiple broken buttons; a new Digital Media Receiver was purchased and installed in the bus. George Hardy will be taking over Transportation moving forward.
8. Technology: [Mark] - See 2019 annual report.
9. Kitchen & Special Events: [Mark Florentine] - See attached report.
10. Property: [Vacancy] - See 2019 annual report.
11. Church-School Liaison: [Dan] - Discussed multiple proposals for changes to the BCS/EBFC cleaning services. An options sheet was provided. A motion was made to go with Option #1 for a trial period unless BCS prefers/insists on Option #3 or #4. This will be determined by Church/Liaison committee. The motion was seconded and passed.
12. Church Safety: [Blake] - See attached report.

NEW BUSINESS:

Election of Officers

- a. Chairman of the Board - Kevin Kritzberger
- b. Vice-Chairman of the Board - Rob Christiansen
- c. Secretary - Blake Kuntz
- d. Vice-Secretary - Dan Lichtenwalner

CLOSING:

Closing Prayer - Blake Kuntz

Meeting adjourned.

Respectively Submitted,

Blake Kuntz - Secretary

INCLUDED REPORTS (2)

The outdoor picnic was well received. We fed everyone in a reasonable amount of time. We had no noticeable problems that I have been made aware of. We were a little heavy on the amount of chicken but it all went to good use and there was no waste.

- We did have an issue with the kitchen itself being too hot during the picnic. I believe the higher BTU's of the new range combined with the hot summer day may be a contribution to this issue. We may need to balance airflow in the kitchen area. Big question- Was the AC on that day? We did not conduct services in the building and I wonder if that might be why.
- I would like to consider resolving the refrigeration shortage issue when we have larger functions. The current refrigerator is very old when filled to over capacity it sweats which is never a good thing. I propose that we replace the unit in 2020 and take the current old unit and only use it as back up when we have large functions. There is an area that it could be but in and power can be supplied to it. I would replace it with the exact same configuration as that design offers the best flexibility. The only upgrade I would like to see is that the new unit be put on locking casters. This will allow for easy of cleaning and if the need arises the ability to move it for reconfiguration during a function. I can provide pricing on this but budget around 2,000.00 - 2,500.00.
- The Sunday fellowship continues to grow and I must say we get a lot of positive feedback about it. People are fellowshiping and for the most part it has gone very smoothly. I am working on getting an A-B team set up to alleviate me from not having to do set up- clean up every week.
- Building a team is going to be a huge focus for me in 2020. This has already happened passively but I want to have it be more structured and scheduled from here forward.
- I would again like to address the need (not want) for separating the outlets in the kitchen so we don't have to worry about which coffee pot or crock pot etc. is plugged into which outlet. This would be a huge help especially at funerals and functions where multiple plugs are needed. If you can't plug more than one item in on a circuit than why have 2 plugs for it? Can we see what we can do please.

Looking forward to the upcoming Thanksgiving Celebration. Everything seems to be coming together. Kinship Groups have been notified of their responsibilities, supplies are being ordered, volunteers are signing up and pans are already being taken from the welcome desk.

Thank you all,

Mark Florentine

610-291-3550

610-635-5550

Church Safety – Deacon Report

January 13th, 2020

Incidents to report:

None

Action Items completed since last report:

- CPR classes with City of Bethlehem Paramedic Jeff Fritz were held and many ministry leaders/staff were certified in CPR.
- More security team waivers were signed. Additionally, some of the requirements were re-addressed.
- Due to the shooting at West Freeway church in White Settlement, Texas, many people were engaging in discussion about security at Ebenezer BFC. All of the questions raised were addressed and additional information/reminders was sent to our security team and ushers.

Action Items remaining:

- Forks Community Church contacted Ebenezer BFC to collect information regarding church security. A meeting to assist Forks Community Church is pending.
- Finish collecting the waiver and confirmations forms from the security team members.

Topics to discuss at Deacons meeting:

None

Respectfully submitted,

Blake Kuntz